

PRIME OF LIFE WOMEN'S SOCCER LEAGUE
BYLAWS Effective 1/1/2023

ARTICLE 1 NAME OF ORGANIZATION

The name of this organization shall be the Prime of Life Women's Soccer League, hereinafter referred to as POLWSL.

ARTICLE 2 PURPOSE OF THE ORGANIZATION

The purpose of this organization shall be the encouragement and promotion of the sport of women's soccer. It shall establish and maintain an amateur league for women 48 years of age (grandmothered in over three years starting 1/1/23) and older to provide for the enjoyment, entertainment, and physical fitness of its members. It shall guard the interests of its members, promote camaraderie, and allow for a friendly controlled competition.

ARTICLE 3 ADMINISTRATION

The POLWSL and its Board of Directors shall be governed by its Bylaws and any Rules and Policies they develop. The Board of Directors shall consist of the five (5) elected positions and one representative from each team in the league. Teams are required to appoint a team representative and represent their team at league meetings. If the team representative cannot attend, then an alternate team representative may be appointed to attend the league meeting.

League data (such as financial and registration) or other pertinent information belonging to the league shall be saved and retained by a minimum of two Officers.

The POLWSL Board of Directors shall act in behalf of the total membership on all matters concerning the POLWSL. The POLWSL shall also continue to provide opportunities for women in soccer.

Section 1 – The voting members shall:

- A. Elect POLWSL Officers.
- B. Approve all revisions to Bylaws, Rules and Policies as necessary.

Section 2 – Quorum

A quorum shall consist of 51% of total of Officers and Team Representatives.

Section 3 – Voting

- A. One team representative duly registered on a team shall have one vote.
- B. Each Officer shall have one vote and shall not be allowed to also vote as a Team Representative.
- C. A vote via phone or email of only the above allowed voters, is allowed in order to establish a quorum vote.

ARTICLE 4 BOARD OF DIRECTORS

Elections shall be held in the last quarter each year for terms to be served the following year.

Section 1 – The Executive Board (Officers)

A. President

The President shall oversee all activities of the POLWSL, execute all instruments on its behalf, preside at all meetings of the membership, call such meetings as shall be required or deemed necessary, take care that the Bylaws, Rules, and Policies are faithfully observed, and perform other duties usually inherent in such office. The President shall appoint committee chairpersons. The President will review season expenses and income, as recommended by the Treasurer, to determine team fees, and present to board for approval. The President, with the approval of the Executive Board, shall appoint persons to fill a vacancy in any office or committee for the incomplete portion of the term. This is an elected position for a two-year term (can be re-elected), and will remain on the board as Past-President for a period of 6-12 months.

B. Vice President

The Vice President shall assume the powers of the President in her absence or in the event of any inability to perform said duties. Responsible for the preparation of game schedules and required changes. Distribute to Officers and Team Captains. They would let the Treasurer know of any forfeited games. Serves as Liaison to Referees. Provides them of game schedules, notifies for game cancellations and has discussions on any issues between league and referees. Will review bills as requested by Treasurer. Other duties may be assigned by the President. This is an elected position for a two-year term (can be re-elected).

C. Treasurer

The Treasurer shall receive and be accountable for all the funds belong to the POLWSL. She shall receive all dues, fees, fines, and assessments and shall deposit all collected monies. She shall maintain the bank account as needed by the POLWSL, to which the President and the Treasurer shall be authorized signatory. The Treasurer shall prepare a written financial report of the activities for presentation at each Board Meeting. This is an election position for a two-year term (can be re-elected).

D. Secretary

The Secretary shall keep a true account of the meetings of the membership and of the Board of Directions and provide copies of the minutes to each member of the Board. These minutes may be published via e-mail or hand out hard copies. The Secretary shall keep a record of attendance at meetings and take care of all business correspondence and maintain a file of such. All elected officers and appointed chairpersons must

provide to the Secretary a copy of all official correspondence for file purposes. This is an election position for a two-year term (can be re-elected).

E. League Registrar

The Registrar shall be in charge of making sure all players are duly registered (receive copy of player's driver's license, sign waiver form and be listed on team roster with all applicable information. The Registrar will make sure each team submits a complete team roster each season and keeps a file of the information. This is an elected position for a two-year term (can be re-elected).

Section 2 – Other Duties

Other regular duties in the league are:

- A. Webmaster – Update website on regular basis with league information. The league website will be for the dissemination of league or tournament soccer information.

Allowed Information:

1. Posting of names of League Officers and Team Captains
2. Game schedules (minus any phone numbers and lock combinations)
3. League Blank Waiver Form
4. League Blank Roster Form
5. League By-Laws and Policies & Procedures
6. Blog for players looking for team for league play or tournaments
7. League events or general soccer information
8. POL Tournament Information
9. Pictures relating to soccer activities
10. Information on other women's soccer tournaments
11. Sponsor for league or Sr. Classic tournament

Not Allowed:

1. Lock Combinations
2. No advertising
3. No listing of individual emails, phone numbers or addresses
4. No posting of social events for individual teams or individuals
5. Inappropriate language, references to race or religion
6. Posting of birthdays, anniversaries etc.
7. Obituary of current or former league player

- B. Field Coordinator – Will notify President of equipment and maintenance issues. Makes sure field lining paint is purchased and on hand.

- C. Nominating Delegate – Appointed by President. Delegate will contact existing Officers to find out if they will be re-running for their position. Then contact each Team Captain and ask them to contact their players about anyone wishing to run for office. Provide

copy of description of each officer position. Deadline must be before required 2 weeks notification to Team Captains before League meeting for election.

Section 3 – Committee Chairpersons

The President will appoint Chairpersons for a one-year term as the need arises. This may include scheduling of games, website field coordinator etc. Additionally, the President may establish a special committee from time to time as required for a specific assignment such as: By-laws or Rules & Regulations Committee.

Section 4 – Tournament Chairperson or Co-Chairs (also see Policies and Procedures)

1. The President will appoint the Chairperson for the yearly league sponsored soccer tournament at least 6 (six) months prior to the tournament date.
2. The Tournament Chairperson cannot also hold the position of either President or Treasurer.

ARTICLE 5 – OFFICER ELECTIONS

1. An incumbent Officer that is re-running for an Officer position must abstain from voting On the position they are running for.
2. The list of players running for officer will be sent out to the Board 2 weeks prior to the League meeting for elections.
3. If any Officer position does not have a candidate, Team Representatives will solicit Nominations for only the open position and names must be received no later than 2 days prior to the League meeting for elections. Nominations from the floor will only be allowed if no one has stepped forward to run for a position that has no candidates.
4. If there should be a tie in the election of an Officer, the candidates will then make a statement to the Board as to why they are running for the position. After statements another vote will be taken. If there is still a tie after second voting, then the names of the candidates will be written on individual papers and put in a container and one drawn out randomly. The name drawn will then take office for that position.
5. Two positions (for example Vice-Chair and Secretary), should be elected in even years, and two positions should be elected in odd years.
6. An annual all league meeting should be held at least once a year prior to elections.

ARTICLE 6 REQUESTS TO THE BOARD

- A. Any registered player has the right to bring an issue to the Board by submitting a request in writing to the President. Confidentiality can be requested.
- B. The President must notify the Board that a request has been received. She or another Board member may call an emergency board meeting to discuss the request.